



8. **Maintain an accurate record of all expenditures and receipts of estate funds.** *Chap. 351, Estates Code.*
9. **Preserve, protect and insure, if insurable, all non-cash assets of this estate.** *Chap. 351, Estates Code.*
10. **Obtain a written order of this Court before attempting to sell, lease, transfer or otherwise dispose of any non-cash asset of this estate.** *Chap. 356, 357, 358, and 360, Estates Code.*
11. **File your Final Accounting when the estate is ready to be closed** (when all debts are paid in full, or to the extent that assets of the estate will permit their payment, and when no further necessity for the administration exists). Your attorney should prepare the Final Accounting. *Sec. 362.003, Estates Code.*
12. **Consult with your attorney on any matter regarding this estate you do not understand.** *Failure to comply with the mandatory requirements of the Texas Estates Code may result in penalties up to and including revocation of letters of appointment or other penalties as provided by statute.*

**JUDGE TIMOTHY S. LINDEN**  
**Hunt County Court at Law No. 1**

**JUDGE JOEL D. LITTLEFIELD**  
**Hunt County Court at Law No. 2**

I, \_\_\_\_\_, the duly appointed Dependent Administrator of the above referenced estate, hereby attest that I have read the above and understand its contents.

\_\_\_\_\_  
 Date

Signature \_\_\_\_\_  
 Dependent Administrator

I, \_\_\_\_\_, the attorney for the Dependent Administrator, certify that I have discussed with my client(s) the responsibilities of a Dependent Administrator of the Estate.

\_\_\_\_\_  
 Date

Signature \_\_\_\_\_  
 Attorney